

Certificate of internship for the issuing company

This document certifies the mandatory internship for students in the two-year higher vocational school.

The report applies according to the regulation about the education and the examination at the two-year higher vocational schools (assistant professions) from 01.03.2011.

Name of the trainee:	
Class:	
Period of the internship:	
Name of the company:	

The above-mentioned trainee has completed the guided internship in accordance with § 4 Para. 3 of the *Ordinance on Training and Examination* at two-year higher vocational schools (Assistant Professions) dated 01.03.2011.

Numbers of hours worked:	
Days absent from work:	Excused: Unexcused:

Please evaluate the performance of the intern (1 is best, 6 is worst):

	Grade (1-6)	Remarks:
Social behavior		
Readiness to work		
Teamwork		
Self-employment		
Carefulness		
Ability to concentrate		
Punctuality		

Important notice: This certificate is an essential part for the admission conference and the original must be submitted to the class director no later than June 01 of the respective school year. Otherwise, admission to the examination will not be possible.

Date	Stamp/Signature of the internship company	Contact person (in block letters)